



Oakland
TGA
Planning
Council

Serving Alameda and Contra Costa Counties

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Planning Council Meeting

Damon P. & Shelley S. | Co-Chairs

Minutes

Date: Wednesday, March 25, 2026, **Time:** 1:00 PM - 3:00 PM

Physical Location(s)	Remote Access	Landline Access
<ul style="list-style-type: none"> ACPHD 1100 San Leandro Blvd, Redwood Room, 1stth Floor. 2500 Bates Avenue Suite B, Concord 94520 	Click Here Zoom Meeting ID: 885 3437 8444 Passcode: 2026	Call into meeting: <ul style="list-style-type: none"> 1(408)-961-3929 1(408)-961-3927 Zoom Meeting ID: 885 3437 8444# Passcode: 2026#

IP: In-person, R: Remote, NP: Not Present

Present: Rob N-N. (IP), Angel D. (IP), Megan C. (IP), Carlos A. (IP), Damon P. (IP), Barbara G-A. (R), Diana D. (IP), Bryan H. (IP), LeRoy B. (R), Ilana N. (IP), Duran R. (R), April L. (IP), Aliaa B. (IP), Natalie W. (R), Ebony G. (R), Ji-Sook O. (IP), Jesse M. (R), Joghi K. (IP), Shelley S. (R), Martin E. (R), Megan C. (IP), Felecia G. (NP), Jose P. (NP),

Staff: Camisha N. (IP), Catheryn H. (R), Eileen D. (R), Martin L. (R), Ben C. (R), Dot T. (IP), Stephanie C. (IP), Danny A.(R), Edgard E. (IP), Nancy C. (IP)

Guests: Jesse B. (IP), Sharon D. (R), Jamie D.(R), Brittany B. (R), Michele C.(R), Kalkidan D. (IP), Martin L. (R)

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

I. **Call to Order – 1:14 PM**

1:00 PM

- Moment of Silence
- Introductions
- Mission Statement
- Group Norms

II. **Review and Approve Agenda**

Motion: Rob

Second: Damon

Action: Agenda was amended by removing Asian Health Services to Steve Gibson's Presentation in item VIII (eight).

III. **Review and approve prior November's minutes**

Motion: Rob

Second: Bryan

Action: November Minutes were approved.

IV. **Public Comment for Agendized Items**

No public comment.

V. **Subcommittee Reports/Announcements: Workplan benchmarks & deadlines**

1:35 PM - Executive Committee

Shelley stated that the EC worked on the Planning Council agenda and that Camisha and Damon revised sections six and seven of the Bylaws. She announced that, in the PLWHA Rob project, data will be collected through flash surveys, digital surveys, and community sessions. There will be a policy engagement standing item on the PLWHA committee's agenda, and that committee will report back to the council, as needed. The needs assessment between Alameda and Contra Costa Counties may differ based on the populations residing in Contra Costa County. Ben will be supporting these efforts within the PLWHA Committee.

- Membership

Shelley was voted as the Chair for this committee. During their meeting, they reviewed the workplan and revised benchmarks and deadlines. They discussed proposing a new meeting date and time. Staff emailed the committee to vote on the new time to the third Tuesday from 10:00 AM - 11:00 AM. They interviewed Jesse Brooks and Avery Zeus Hines. Lastly, they reviewed the Group Norms at the beginning of their meeting.

- Planning, Priorities, and Allocation Committee

Aliaa gave an overview of the PPAC meeting. She stated that the members started reviewing the Priority Setting and Resource Allocations (PSRA) process and chose Aliaa as Chair and Barbara as Co-Chair. They discussed that the Client Satisfaction Survey will be housed with the PLWHA committee, taken off the PPAC's workplan, and added to the PLWHA's workplan. It will be reviewed at a future PPAC meeting and, with the support of the Office of HIV Care, will be integrated into the PRSA.

- People Living with HIV and AIDS



Rob stated the PLWHA reviewed the 2026 workplan and will be updated by the April meeting to reflect engagement in the Needs Assessment process. The discussion was on what the Needs Assessment may entail this year and how the committee can play a more active role. They discussed recruitment efforts, an abbreviated application for committee membership, and updated brochures. They discussed strengthening their engagement with policy and legislation, which is now a standing item on their agenda. Our goal is to deepen our involvement in federal, state, and local issues by fostering a two-way exchange of information with the county and partners such as the U.S. People Living with HIV Caucus, NMAC, and AIDS United. PLWHA-related issues will be brought to the council. A message discussed was encouraging public comment on Florida's plan to reduce ADAP and displace more than 16,000 people living with HIV from care.

- Quality Services Committee

Megan gave an over view of the QSC meeting she stated They have a new member Ilana and Natlie Wilson has resigned. They discussed and reviewed the workplan and updated it. They reviewed the Standards of Operating Procedure SOP and some revisions are pending; they want to align the SOPs with the Bylaws. They complete chair nominations Megan and Damon will remain Chair and Co-Chair. The Resource Inventory will have an abbreviated page added to it. Which is an internal document to be used during the PSRA. Also let a QSC member know if there is a service provider, Ryan White funded or not that needs to be added to the Resource Inventory.

- VI. **New Diagnosis - HIV Epidemiology and Surveillance (HES)** **1:40 PM5**

Gabby from Alameda County Division of Communicable Disease Control and Prevention (DCDCP) presented to the Planning Council, March 2026: 2022-2024. See [here](#).

LeRoy asked when the full report would be available on the website. Danny said they are in the process of aligning with federal regulations on the website. The deadline is late April, and the website will be accessible by then. The report should be available on the website by then. However, he can send him a copy of the report immediately.

- VII. **HIV Prevention - 2:03 PM** **2:10 PM**

Steve Gibson presented the Office of HIV Prevention HIV. See [here](#)

Jesse B asked for clarity on the Antiretroviral therapy (ARTs) in the field, whether they are referring to injectable? Steve stated their agencies will have a week's supply of ART treatment. Ilana asked does he or the FBM surveillance people have sense of the proportion of new cases that were experiencing homelessness? Elieen responded that Danny was looking into that. Los Angeles has provided a fact sheet of people with new infections who are also experiencing homelessness, and they used an EHARS database, which is incomplete. Danny and his team plan to do it using a different technique: a data source that identifies people who have engaged with homeless support

services, which is probably a more sensitive measure of persons experiencing homelessness. So, they are working on that now and hope to have it ready so we can present it later.

Rob acknowledged there are 30 minutes left in the meeting and that they most likely will not be able to review each item; some items should be tabled. The staff report was emailed out, and the workplan was tabled.

Motion: Bryan
Second: Shelley
Action: Amenda Agenda

VIII. **Co - Chair Nominations** - 2:36 PM

2:30 PM

Diana nominated Shelley and Damon to remain Co-Chairs. Damon and Shelley accepted the nominations to be Co-Chairs. Shelley stated she doesn't know how many terms she has completed. There was discussion about the members' terms, and it was determined to table this item.

IX. **CROI Update** - 2:41 PM
PM

2:15

Rob presented at the annual 2026 Conference on Retroviruses and Opportunistic Infections. It was held in Denver and focused on key findings that directly impact how people think about HIV prevention, care, and resource allocation at the Planning Council level. See [here](#)
Rob's ask is to invite the Johns Hopkins research team to run a model specifically for the OTGA or the State of California. Damon asked Rob to share what the council's ask will look like. Rob responded at the federal level. Parts B and F are always threatened, but what happens if Part E is also eliminated? He suggested they should consider how these changes could impact Part A in their areas. However, he doesn't know what is realistic, but there are researchers available to them. Rob stated they could do some modeling. LeRoy stated that Parts A and B have stable funds in the Health Resources and Services Administration (HRSA). Part F has not. He'd love to talk more about the recommendation Rob has suggested, as well as the way they can support California's extensive ADAP formulary. Damon's recommendation for next steps is to set a time to explore this further.

Motion: Rob
Second: Aliaa
Action: To establish a committee to look further at the recommendation around the Johns Hopkins research has been approved.

X. **Review WorkPlan**
Tabled

2:30 PM

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| XI. | Recipient Report | 2:45 PM |
| XII. | Staff Report | |
| XIII. | General Public Comment/Announcements | 2:50 PM |
| XIV. | Adjourned at 3:02 PM | 3:00 PM |

NOTE: Brown Act – Hybrid meetings



GROUP NORMS:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Step up Step back.
7. Active, intentional, attentive, listening/eyes, ears, head, & heart.
8. No retribution for what gets said here.
9. Be present, prepared and engaged.
10. No judgement/Take a breath & set it aside.
11. Everyone's effort & time is valued.
12. Encourage clarifying questions
13. Be creative & efficient in deliberations.
14. Be on time.
15. Be mindful of your actions and assume good intentions.
16. Avoid using acronyms and abbreviations or explain what they stand for.



The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.