

Executive Committee
Shelley Stinson and Damon Powell | Co-Chairs



www.otgaplanningcouncil.org

Agenda

Date: March 11, 2026, **Time:** 10:00 AM – 12:00 PM

Physical Location(s)	Remote Address	Landline Access
<ul style="list-style-type: none"> • 1100 San Leandro Blvd, 1st Floor, Oak Room, San Leandro (Creekside) • 2500 Bates Ave, Lassen RM, Concord CA 94520 • 2612 Roosevelt Avenue, Richmond 94804 • 901 Nevin Ave Richmond, 94801 • 6425 Christie Emeryville 94608 	<p>Click Here Zoom Meeting ID: 845 3859 9178 Passcode: 2026</p>	<p>To call into the meeting:</p> <ul style="list-style-type: none"> • +1408-961-3929 • +1408-961-3927 <p>Zoom Meeting ID: 845 3859 9178# Passcode: 2026#</p>

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

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| <p>I. Call To Order</p> <ul style="list-style-type: none"> a. Moment of Silence b. Introductions c. Agenda review and approval d. Review and approve November Minutes e. Mission Statement | 10:00 AM |
| <p>II. Membership Check In</p> | |
| <p>III. March Planning Council Agenda</p> <ul style="list-style-type: none"> a. Membership / Recruitment Strategy b. Workplan Benchmarks and Deadlines c. Recipient Report d. Nominations (Co-Chairs) e. Staff Report | 10:30 AM |
| <p>IV. Policy Engagement</p> | 11:00 AM |
| <p>V. Needs Asesement</p> | |
| <p>VI. Client Satisfaction Survey</p> | |
| <p>VII. Review WorkPlan</p> | |
| <p>VIII. Bylaws Update</p> | 11:45 AM |
| <p>IX. Staff Report</p> | 11:50 AM |

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X. Announcements

XI. Evaluation (click [here](#)) and Adjourn

12:00 PM



Current Group Norms:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Step up Step back.
7. Active, intentional, attentive, listening/eyes, ears, head, & heart
8. No retribution for what gets said here.
9. Be present, prepared and engaged
10. No judgement/Take a breath & set it aside.
11. Everyone's effort & time is valued.
12. Encourage clarifying questions
13. Be creative & efficient in deliberations.
14. Be on time.
15. Be mindful of your actions and assume good intentions.
16. Avoid using acronyms and abbreviations or explaining what they stand for.

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The Vibe Monitor (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.