Oakland TGA Planning Council
Serving Alameda and Contra Costa Counties
www.oaklandtga.org/planningcouncil

People Living with HIV & AIDS
Chair: Rob N-N. | Co-Chair: Bryan H.

Minutes

Date: Tuesday, June 2, 2026, **Time:** 1:00 PM - 3:00 PM

Physical Location(s)	Remote Access	Landline Access
• ACPHD 1100 San Leandro Blvd, Oak Room, San Leandro, CA 94577	Click Here: **Zoom Meeting ID**: 811 0066 8507 **Passcode:** 2026	**To call into the meeting:** 1(408)-961-3927 1(408)-961-3928 **Zoom Meeting ID**: 811 0066 8507# **Passcode:** 2026#

In person = IP | Remote = R | Not Present = NP | Excused = E

Present: Bryan H. (R), Barbara G-A. (R) , Diana D. (IP), Ebony G. (IP), Jesse M. (R), Rob N-N. (IP) Martin E. (R), Shelley S. (IP), Carlos A. (E), Felecia G. (NP), Joghi K. (NP),

Staff: Camisha N. (IP), Georgia S. (IP), Leah J. (R), Edgard E. (R), Ben C. (R)

Mission: The People Living With HIV/AIDS (PLWHA) committee of the Oakland Transitional Grant Area (OTGA) Planning Council will represent persons living with HIV/AIDS, especially those that receive Ryan White Services. We will educate, identify, and assist in the recruitment for the OTGA Planning Council from PLWHA that are members of under-served and/or under-represented populations. We will assist the OTGA Planning Council in assessing gaps in services for PLWHA to enhance health outcomes. We will strive to address the issues of diversity in our membership and ensure that every meeting is a safe space.

Call to Order at 1:08 PM

- Welcome with the Moment of Silence
- Introductions, member check-in, and a Quorum confirmation
- Read Mission Statement
- Group Norms

A. Review and Approve Agenda
Motion: Bryan
Second: Ebony
Action: The agenda was approved with edits to remove item F: Review Service Category. After the Long-Term Survivor's event they will have a quick discussion to assign roles for the Town Hall. Rob stated he will only present the first look of the Priorities Report.

B. Review and Approve March minutes
Motion: Bryan
Second: Ebony

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Action: the minutes were approved with the edit to remove floating question mark in item F.

C. Public Comment for Agendized Items

D. Priority Setting Presentation 1:10 PM

1:21PM – Shelley presented the Priorities Setting Presentation (see presentation)
The members reviewed the presentation and discussed the service categories. Martin asked what the ranking formula meant. Rob explained that the 2025 rankings were confusing, and members and staff couldn't understand the results. This year, the PPAC members are considering which formula to use to rank the Priority Setting to ensure transparency.

E. PLWHA Priority Report Presentation 2:15 PM

2:07 PM – Rob presented the 2026 PLWHA Priorities Report (see presentation)
Members discussed areas to focus on for next year's Listening Sessions, such as transportation infrastructure, additional physical locations to host the events, geriatric advocacy, and allowing more time for people to RSVP and participate in the sessions. Members expressed the need for the listening sessions to continue in the future to help find the barriers of people living with HIV in the communities, making it a standard process.

Members agreed to present the presentation to the next Planning, Priorities, and Allocations Committee.

F. ~~Review Service Category~~

Town Hall – 2:38 PM

a. Theme: "Focus on the Future"
b. Date Thursday 10/17/2026
   Set up 2-4PM | Event 4-7PM
c. Location: 1100 San Leandro Blvd Redwood Room

Barbara Lee and Lateefah Simon have both been invited to the event as speakers; both stated it is too early to commit to attending as of April 2026.

Camisha clarified with Diana that it should be the planning council's responsibility and that the cost of ordering swag should come out of the planning council's budget, since this committee can use their logo on the materials without coming out of the PLWHA's budget. Diana and Camisha discussed the materials they currently have, and Bryan, Ebony, and Diana agreed to serve as the swag subcommittee for the council.

Rob announced that Barbara Lee and Congresswoman Latifah Simon have been invited, and both have stated that it is too early to confirm whether they can attend and speak at the event. The members suggested having Lee be the keynote and Simon to discuss federal policies. Rob asked what the three-hour discussion would include. Diana stated she wanted to have another panel. It was discussed to have two to three long-term survivors and two to three Ryan White-funded service providers on the panel, with a moderated discussion, prepared questions, and an opportunity to share their thoughts about the future. Each panelist gets 45 minutes to speak and 15 minutes for Q&A. They discussed ensuring language justice is available not just at the event but at all council and committee meetings, since it is a Health Resources and Services Administration (HRSA) requirement. Rob stated that since there is a [verbal] agenda draft, they can start inviting people to serve as panelists, and he'll draft the [physical] agenda for next month's meeting. Promotion needs to start in July. Diana stated there should be a Poppy Award for someone. Rob stated they'd need to start taking nominations for people who would be eligible.

G. Policy Engagement 2:30 PM

4:55 PM – Rob announced that the U.S. Prevention Services Task Force had a couple of people removed from it; that is the group of people that provide Part A and Part B ratings for different drugs. He explained how the removal of these two representatives will affect the epidemic around molecular surveillance at the California legislature level.

Ben presented the council and commissions' Policy update on the East Bay Legislative Coalition (EBLC) and outlined the next steps for the Senate and Assembly after the Governor's Budget was released on May 14th.

H. Community Reception

K. Review and update the Workplan

3:06 pm – The Standard Operating Procedure (SOP) has been delayed because the executive committee needs to clarify a few points for all committees. Item 2.c. "Needs Assessment data is presented to PPAC" was extended through September. The workplan is up to date.

L. General Public Comment

M. Announcements

N. Next Agenda Items

O. Adjourned at 3:13 pm

GROUP NORMS:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.

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5. Agree to disagree.
6. Step up Step back.
7. Active, intentional, attentive, listening/eyes, ears, head, & heart
8. No retribution for what gets said here.
9. Be present, prepared and engaged
10. No judgement/Take a breath & set it aside.
11. Everyone's effort & time is valued.
12. Encourage clarifying questions
13. Be creative & efficient in deliberations.
14. Be on time.
15. Be mindful of your actions and assume good intentions.
16. Avoid using acronyms and abbreviations or explaining what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.