Oakland TGA Planning Council
Serving Alameda and Contra Costa Counties
www.oaklandtga.org/planningcouncil

People Living with HIV & AIDS

Chair: Rob N-N. | Co-Chair: Bryan H.

Minutes

Date: Tuesday, July 7, 2026, **Time:** 1:00 PM - 3:00 PM

Physical Location(s)	Remote Access	Landline Access
• ACPHD 1100 San Leandro Blvd, Oak Room, San Leandro, CA 94577	Click Here: **Zoom Meeting ID**: 811 0066 8507 **Passcode:** 2026	**To call into the meeting:** 1(408)-961-3927 1(408)-961-3928 **Zoom Meeting ID**: 811 0066 8507# **Passcode:** 2026#

In person = IP | Remote = R | Not Present = NP | Excused = E

Present: Bryan H. (R), Barbara G-A. (R) , Diana D. (IP), Ebony G. (R), Jesse M. (R), Rob N-N. (IP) Martin E. (R), Shelley S. (IP), Carlos A. (E), Felecia G. (NP), Joghi K. (NP),

Staff: Camisha N. (IP), Georgia S. (IP), Leah J. (R), Edgard E. (R), Ben C. (R)

Mission: The People Living With HIV/AIDS (PLWHA) committee of the Oakland Transitional Grant Area (OTGA) Planning Council will represent persons living with HIV/AIDS, especially those that receive Ryan White Services. We will educate, identify, and assist in the recruitment for the OTGA Planning Council from PLWHA that are members of under-served and/or under-represented populations. We will assist the OTGA Planning Council in assessing gaps in services for PLWHA to enhance health outcomes. We will strive to address the issues of diversity in our membership and ensure that every meeting is a safe space.

Call to Order 1:08 PM **1:00 PM**

- Welcome with the Moment of Silence
- Introductions, member check-in, and a Quorum confirmation
- Read Mission Statement
- Group Norms

A. Review and Approve Agenda 1:13pm
Motion: Bryan
Second: Joghi
Action: Bryan tabled item G. a Policy Briefing

B. Review and Approve June minutes 1:17PM

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Barbara stated that in item F, the first sentence has been repeated more than once in the minutes: "Barbara Lee and Congresswoman Latifah Simon have both been invited to the event as speakers; both stated it is too early to commit to attending as of April 2026.

Motion: Carlos
Second: Diana
Action: The June minutes were approved with the suggested edits.

C. Public Comment for Agendized Items **1:10 PM**

D. **Planning Council Directive Draft (see presentation)** 1:24 PM

The members reviewed the Planning Council Directive draft created by Rob and agreed that it is a strong document that sets out the council's and the PLWHA committee's instructions and guidelines for their work. Bryan asked whether the document needs to be approved and voted on by the committee today. Staff stated she wasn't made aware whether there needs to be a formal vote. Barbara agrees with the importance of the document and with it being presented to the planning council. Bryan stated that there is general consensus that the Directive has been accepted by this committee.

E. Priority Setting 1:30 PM

Staff reminded the committee that this is the time to vote on the Priority Setting, and that all supporting materials are available to help them understand the service categories as they vote. Those who cannot vote today have until July 12th to do so. Barbara asked for clarification on whether members who voted at the PPAC meeting last week should vote again. Staff agreed and reminded the members that the voice of persons living with HIV needs to get heard in both committees, and only the members of the PPAC and PLWHA will rank the Priority Setting.

There was discussion around who is allowed to vote within the committees and when the ranked Priorities will get presented to the council. Bryan stated they should have Rob double-check the policies around members voting twice on the Priority Setting with LeRoy.

Staff asked whether members who already voted on the PPAC will not vote in this meeting and are waiting for Rob's response on whether all the PLWHA members should vote. Barbara said that if there are members on both committees, then they should vote twice, based on the minutes that have been written and agreed upon. Bryan agreed. Everyone on this committee should vote whether it's their first or second time.

Staff asked if members were going to vote live during the meeting and checked in to see if they were ready to vote and discuss their rankings. Diana stated that she is not ready to vote at this time. Martin prefers to vote outside of the meeting. Joghi will complete their vote by Monday because the service categories seem redundant, and they need time to look it over. Diana expressed that this was supposed to be the reason for having Priority Setting on the agenda, for members to discuss the service categories together for a better understanding of how to rank. Bryan stated that it can happen today. Diana stated that with the Basic Language document, she can do the ranking by herself.

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F. Town Hall 1:51PM

a. Swag update
b. Flyer & Distribution
c. Panelist
d. Slides/PowerPoint Draft - Ebony
e. Agenda Draft-Camisha

Staff announced that the swag order was postponed, and an email was sent to the swag sub-committee about the changes that were made to the initial swag estimate. Additionally, the swag may get delivered in time for the August 16th Pride Event, but the items should be here by the Town Hall event in October. Diana asked that bubbles be ordered with the swag. Staff announced that the items have already been finalized, but next year it can be added to the swag order. Staff also stated that a sign-up sheet will be sent via email to recruit volunteers. She needs at least three 3 members to volunteer at Pride. If no members sign up, then she will not be at Pride. Diana stated she will be at Pride. Martin added that the event will be earlier this year, and the LGBTQ Community Center is coordinating the event this year.

Staff announced that the flyer was emailed out with a QR Code linking to the RSVP page, and asked members to share it with their networks to start getting a headcount. She asked whether they wanted her to send the flyer as well or if they could distribute it themselves. Bryan asked that the flyer be sent out to the council members.

Staff stated that, with one month left for planning after this meeting, it would be best to have the panelists' names now so they can be notified or asked to attend the town Hall. It was discussed that people from agencies and long-term survivors will be panelists.

Diana stated that at the next meeting they will finalize the panelists. However, she has an idea of who she wants to be on the panel. Staff asked Diana to provide the names to her, but Diana stated she can't provide them at the moment. Additionally, she knows the topics are Focus on the Future and Policy.

Staff asked would like to work on the slides. Ebony stated she would take that task. Stated she will create the event agenda.

G. Policy Engagement 2:08 PM **2:30 PM**

a. Policy Briefing-Tabled
b. C&C

Ben gave an update on the state budget and the cuts and reductions to Medi-Cal. One of them is dental benefits for those with unsatisfactory immigration status for one year, and there is $60 million from ADAP that will backfill federal cuts, allowing California to use those rebate dollars over the next several years to keep HIV prevention and STI control programs operating. Lastly, there may be cuts to LGBTQ+ community health center services in underserved regions.

K. Review and/or update the Workplan 2:15 PM

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The “x” was deleted from July in 2.e “Committee allocates Ryan White Part A and MAI percentages.” The committee is on track with the workplan.

L. General Public Comment

M. Announcements

N. Next month’s agenda items 2:32 PM

a. Finalize Panelist
b. Review Slide
c. Pride Support
d. Finalize SOP

O. Evaluation (click here) & Adjourned at 2:36PM
3:00 PM

GROUP NORMS:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Step up Step back.
7. Active, intentional, attentive, listening/eyes, ears, head, & heart
8. No retribution for what gets said here.
9. Be present, prepared and engaged
10. No judgement/Take a breath & set it aside.
11. Everyone’s effort & time is valued.
12. Encourage clarifying questions
13. Be creative & efficient in deliberations.
14. Be on time.
15. Be mindful of your actions and assume good intentions.
16. Avoid using acronyms and abbreviations or explaining what they stand for.

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The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.