

Executive Committee
Bryan Harris and Damon Powell | Co-Chairs



www.otgaplanningcouncil.org

Agenda

Date: September 9, 2026, **Time:** 9:30 AM – 11:30 AM

Physical Location(s)	Remote Address	Landline Access
1100 San Leandro Blvd, 1 st FL. Oak Room, San Leandro (Creekside)	Click Here Zoom Meeting ID: 845 3859 9178 Passcode: 2026	To call into the meeting: • +1408-961-3929 • +1408-961-3927 Zoom Meeting ID: 845 3859 9178# Passcode: 2026#

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

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|---|-----------------|
| I. Call To Order <ul style="list-style-type: none">a. Moment of Silenceb. Introductionsc. Agenda review and approvald. Review and approve August Minutese. Mission Statement | 10:00 AM |
| II. Membership Check In | |
| III. September Planning Council Agenda <ul style="list-style-type: none">a. Membership / Recruitment Strategyb. Workplan Benchmarks and Deadlinesc. Recipient Report | 10:30 AM |
| IV. Service Directives <ul style="list-style-type: none">a. Digital Exclusionb. Equitable Access | |
| V. Review Complaints/Grievances Process | 11:00 AM |
| VI. Review Code of Conduct | |
| VII. Review WorkPlan | 11:55 AM |
| VIII. Announcements | |
| IX. Evaluation (click here) and Adjourn | 12:00 PM |

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Group Norms:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Step up Step back.
7. Active, intentional, attentive, listening/eyes, ears, head, & heart
8. No retribution for what gets said here.
9. Be present, prepared and engaged
10. No judgement/Take a breath & set it aside.
11. Everyone's effort & time is valued.
12. Encourage clarifying questions
13. Be creative & efficient in deliberations.
14. Be on time.
15. Be mindful of your actions and assume good intentions.
16. Avoid using acronyms and abbreviations or explaining what they stand for.

The Vibe Monitor (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.

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