Executive Committee
Bryan Harris and Damon Powell | Co-Chairs

Oakland TGA Planning Council
www.otgaplanningcouncil.org

Agenda

Date: October 14, 2026, **Time:** 9:30 AM – 11:30 AM

Physical Location(s)	Remote Address	Landline Access
1100 San Leandro Blvd, 1st FL. Oak Room, San Leandro (Creekside)	Click Here **Zoom Meeting ID**: **845 3859 9178** **Passcode:** 2026	**To call into the meeting:** • +1408-961-3929 • +1408-961-3927 **Zoom Meeting ID**: **845 3859 9178#** **Passcode:** 2026#

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

I. Call To Order **9:30 AM**
a. Moment of Silence
b. Introductions
c. Agenda review and approval
d. Review and approve September Minutes
e. Mission Statement

II. Membership Check In

III. October Planning Council Agenda **10:00 AM**
a. Membership / Recruitment Strategy
b. Workplan Benchmarks and Deadlines
c. 2027 Needs Assessment Update
d. Nominations
e. AAM Presentation
f. Recipient Report

IV. Review Complaints/Grievances Process **10:30 AM**

V. Review Code of Conduct

VI. Final Review MOU

VII. Budget Update

VIII. Review WorkPlan **11:15 AM**

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IX. Announcements

X. Evaluation (click here) and Adjourn **11:30 AM**

Group Norms:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Step up Step back.
7. Active, intentional, attentive, listening/eyes, ears, head, & heart
8. No retribution for what gets said here.
9. Be present, prepared and engaged
10. No judgement/Take a breath & set it aside.
11. Everyone's effort & time is valued.
12. Encourage clarifying questions
13. Be creative & efficient in deliberations.
14. Be on time.
15. Be mindful of your actions and assume good intentions.
16. Avoid using acronyms and abbreviations or explaining what they stand for.

The Vibe Monitor (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.