Oakland TGA Planning Council

Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Membership Committee

Shelley L. Stinson | Chair

Agenda

Date: October 20, 2026, **Time:** 10:00 AM - 11:00 AM

Location	Remote Address	Landline Access
Zoom	Click Here **Zoom Meeting ID**: 869 3306 4865 **Passcode:** 2026	**To call into the meeting:** • 1(408)-961-3929 • 1(408)-961-3927 **Zoom Meeting ID**: 869 3306 4865# **Passcode:** 2026#

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

Goals:

- Provide data driven recruitment and retention efforts that are reflective of the epidemiology in the TGA.

10:00 AM	**Call to Order** a. Moment of Silence b. Read the Mission Statement c. Introductions d. Agenda Review and Approval e. Review and Approve June Minutes
10:10 AM	**Workplan Benchmarks and Deadlines**
10:20 AM	**Review member terms**
10:30 AM	**Recruitment Strategy**
10:35 AM	**Orientation Handbook**
10:50 AM	**Review SOP**
11:00 AM	**Announcements & Adjournment**

GROUP NORMS:

1. Be a welcoming body to all.

2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Step up Step back.
7. Active, intentional, attentive, listening/eyes, ears, head, & heart
8. No retribution for what gets said here.
9. Be present, prepared and engaged
10. No judgement/Take a breath & set it aside.
11. Everyone's effort & time is valued.
12. Encourage clarifying questions
13. Be creative & efficient in deliberations.
14. Be on time.
15. Be mindful of your actions and assume good intentions.
16. Avoid using acronyms and abbreviations or explaining what they stand for.

The Vibe Monitor (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.