

Agenda

Date: Thursday, September 3, 2026, **Time:** 1:00 PM - 3:00 PM

Physical Location(s)	Remote Address	Landline Access
• ACPHD 1100 San Leandro Blvd, Eucalyptus Room, San Leandro, CA 94577 • 2500 Bates Ave. Suite B, Concord 94520, Lassen RM	Click Here Zoom Meeting ID: 835 5053 4497 Passcode: 2026	To call into the meeting: • 1(408)-961-3928 • 1(408)-961-3929 Zoom Meeting ID: 835 5053 4497 Passcode: 2026

Mission Statement: The OTGA Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa counties that are inclusive, equitable, compassionate, and respectful of human rights.

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| I. | Call to Order | 1:00 PM |
| | a. Welcome with the Moment of Silence | |
| | b. Introductions, member check-in, and Quorum confirmation | |
| | c. Mission Statement | |
| II. | Review and approve the agenda | |
| III. | Review and approve the August minutes | |
| IV. | Public Comment on Agendized Items | |
| V. | Post Priority Setting and Resource Allocation survey | |
| VI. | Review Fiscal Data | |
| VII. | Review WorkPlan | |
| VIII. | General Public Comment | |
| IX. | Announcements | |
| X. | Evaluation (click here) and Adjourn | 3:00 PM |

Planning, Priorities, and Allocations Committee Meeting

Chair: Aliaa B. | Co-Chair: Barbara A-J.



GROUP NORMS:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Step up Step back.
7. Active, intentional, attentive, listening/eyes, ears, head, & heart
8. No retribution for what gets said here.
9. Be present, prepared and engaged
10. No judgement/Take a breath & set it aside.
11. Everyone's effort & time is valued.
12. Encourage clarifying questions
13. Be creative & efficient in deliberations.
14. Be on time.
15. Be mindful of your actions and assume good intentions.
16. Avoid using acronyms and abbreviations or explaining what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.